

# BSBCMM411 - Make presentations

## Practical Assessment

### Task 1

Task can be presented as a: (Powerpoint (min 5 pages), Video (min 5 mins) or Verbal (min 5 mins))

Select 2 topics relevant to your chosen industry.

**Prepare and deliver at least two (2) different presentations.**

In the course of the above:

- use aids and materials to support the presentation
- Plan presentation approach and intended outcomes
- Identify target audience, location and resources requirements
- Select presentation strategies, format and delivery methods according to presentation requirements
- Summarise key concepts and ideas and present to target audience

### Task 2

Explain how you would :

- Provide opportunity for audience to seek clarification on presentation information
- Confirm target audience understand key concepts and ideas, and that identified presentation objectives have been achieved

### Task 3 Review presentation (written report)

For each presentation:

- Evaluate effectiveness of the presentation

Explain how you might:

- Seek feedback and any reactions to the presentation from participants and relevant stakeholders
- Make changes to presentation based on feedback received

### Assessment Submission:

Written Component – email to [admin@globalfitness.edu.au](mailto:admin@globalfitness.edu.au)

(Please ensure your name is on the document, or in the saved file name)

Practical Component:

This can be assessed in person (by appointment only) with your Tutor.

Or if submitting via video – upload to the following link

<https://drive.google.com/drive/folders/1WOKzFCq209YKHVYbsvDyen4VWu6KT3Zw?usp=sharing>